



**JOHNSON COUNTY HEAD START/PRE K**

211 North Church Street  
Mountain City, TN 37683  
(423) 727-2640



Dear Parents,

Hello, our names are Faye Baker, Alicia Bauguess, and Miranda Horne and we are looking forward to being your child’s teacher. If we work together, this will be a great learning experience for your family and teachers.

Your child’s school schedule is:

School Begins	7:40 a.m.
Breakfast	8:05 a.m.
Lunch	10:35 a.m.
School Dismisses	3:00 p.m.

Remember: We follow the same schedule as the Johnson County School System. If schools are closed because of snow or other reasons, Head Start/Pre K is also closed. Upon enrollment your phone number will be entered into our automated call out system to alert parents of schedule changes.

Below is a list of things your child will need to bring the 1<sup>st</sup> day of school.

- An extra set of clothes (pants, socks, underwear, shirt)
- A book-bag (if you have one)

The following items are things we need donated if possible:

- \_\_small and/or large ziplock bags
- \_\_Clorox or Lysol wipes
- \_\_baby wipes
- \_\_Kleenex

**We ask that you:**

- Send a set of extra clothes with your child’s name on them. Accidents do happen and if we send home clothes, please send a new set back the next day.
- Come in and Volunteer!
- Attend Parent Meetings. Parents meet once a month at Central Office.
- If your child is sick, please keep them at home and notify us that they will not attend school that day.
- Do not send toys, food or money to school.

Please feel free to call or write me a note if you need to know something. The best time to call is in the afternoons. The school number is 727-8020. Thank you for enrolling your child in Head Start/Pre K. We’re looking forward to a great year.

I have received and read the policy letter and fully understand my responsibilities as a parent of a Head Start/Pre K Child.

\_\_\_\_\_  
Teacher’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Child’s Name